



TOWN OF FLORENCE
EMPLOYMENT OPPORTUNITY

Certified Police Officer

OPEN CONTINUOUS TO BUILD REGISTER

Entry Wage Range: \$20.36 – \$23.15 hrly
New Salary Scale Effective: 07/01/12

Status: Full-time, Non-exempt

JOB SUMMARY:

Performs general police work in the protection of life and property through the enforcement of laws and ordinances. Work assignments and instructions are received in general terms from a superior officer. Incumbents are required to perform without direct supervision and to exercise independent judgment in meeting both routine and complex emergency situations. Work is reviewed through observation, discussions, activity reports, and results obtained.

MINIMUM QUALIFICATIONS:

Must be 21 years of age; must be a US citizen; must have at minimum a high school diploma or GED equivalent; valid Arizona driver's license; must not have been dishonorably discharged from the US Armed Forces. Lateral applicants must possess Arizona POST Peace Officer certification at time of application.

ADDITIONAL REQUIREMENTS:

Top qualifying candidates may be selected to participate in a panel interview, with final candidates subject to an extensive background check which includes a polygraph, psychological examination, medical examination and drug screening. **Lateral applicants are exempt from the written/physical testing portion of the selection process.**

All applicants will be required to submit copies of the following documents, which are part of the background investigation process, at time of application:

- High school diploma or GED
- DD214 (if applicable)
- Valid Arizona driver's License
- Certified birth certificate or naturalization certificate

All applicants will be required to submit the following documents prior to hire:

- Legal actions (e.g., marriage license, divorce, name change, bankruptcy, etc.) required at time of hire.
- Official high school or college transcripts may be required at time of hire.
- Social Security Card required at time of hire
- Arizona Driver's License required at time of hire

WORK ENVIRONMENT:

Regular and frequent exposure to outdoor elements/inclement weather. Involves essential and significant physical and sensory demands that require exceptional physical stamina. Police officers are exposed to personal danger from time to time and will be expected to exercise sound judgment in emergency situations. Requires non-standard or rotating work shifts.

APPLICATION PROCESS:

A fully completed and signed AZ POST application, Town application, and all requested background materials required for consideration, must be received by Human Resources. Application screening, testing, interviews and background checks may take up to 2-3 months to complete. Download application packet at www.florenceaz.gov or obtain at Florence Town Hall, 775 N. Main St., PO Box 2670, Florence, AZ, 85132, (520) 868-7553. The Town is an EOE/ADA employer.